



VENDOR CONTRACT

Please use this form to reserve your vendor space.

STEP 1

Enter Company Information

Name or Company	
Address	

STEP 2

Enter Contact Information

Name of Contact	
Phone Number	
Fax Number	
Email Address	

STEP 3

Authorization

Company Signature	Date

STEP 4

Indicate Goods or Services to be Displayed/Offered

Product(s) or Service(s) to be Offered for Sale or Display

STEP 5

Request Vendor Space and/or Tent Rental

Max Space	Qty.	Fee	Total
10 x 10 Ft.		\$75	
10 x 10 Ft Ag. All. Mem.		\$35	
		Total	

Tent Rental	Qty.	Fee	Total
10 x 10 Ft.		\$200	
		Total	

STEP 6

Calculate Total

TOTAL ENCLOSED	
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NOTES:

- (1) For additional information or special requests please contact **Jennifer Queen** at dbanjo830@aol.com
- (2) Location assignments are approved in order of receipt of reservations.
- (3) Vendor offerings or displays are subject to Potomac Hunt Race approval or restrictions
- (4) Electrical power is not available. Generators not allowed without prior approval.
- (5) Tent Rental rates are subject to change prior to acceptance of contract.
- (6) Payment via PayPal or check for vendor spaces and tent rentals due COB 10 business days prior to Race Day.
- (7) Make check for Vendor Space and/or Tent Rental payable to "Potomac Hunt Races".
- (8) Please send checks to The Potomac Hunt Races
P.O. Box 61584
Potomac, MD 20859
- (9) Forward Vendor Contract to:
Potomac Hunt Races, Attn: Jennifer Queen, 18205 Darnestown Rd. Poolesville, MD 20837

Benefiting



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FAMILIES OF OUR
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